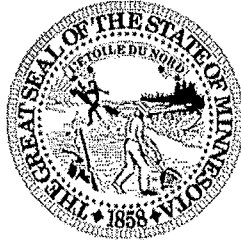


STATE OF MINNESOTA
Executive Department



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MAR 6 2023

Governor Tim Walz

President of the Senate

NOTICE OF APPOINTMENT

Aubrey Archer

Because of the special trust and confidence I have in your integrity, judgment, and ability, I have appointed you to the office of:

Public Member

Board of High Pressure Piping Systems

Effective: March 8, 2023

Expires: December 31, 2025

This appointment carries with it all rights, powers, duties, and emoluments granted by law and pertaining to this position until this appointment is superseded or annulled by me or other lawful authority or by any law of this State.

Signed and sealed March 3, 2023.



Handwritten signature of Tim Walz in black ink.

Tim Walz
Governor

Handwritten signature of Steve Simon in black ink.

Steve Simon
Secretary of State

Reappointment

Filed March 3, 2023
Office of the Minnesota
Secretary of State
Steve Simon

Aubrey Archer

OBJECTIVE

To continue serving my community as a public member on the Board of High Pressure Pip ing Systems.

EXPERIENCE

MNGI Digestive Health

Minneapolis, MN

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President of the Senate

- **Clinical Staff Educator** *August 2007- present*
 - Develops, designs, and maintains training plans for assigned staff positions and physicians
 - Develops and maintains training manuals and resources for assigned staff positions and physicians
 - Participates in development, design and implementation of new employee orientation and training
 - Collaborates with appropriate team members to seamlessly onboard new physicians
 - Develops and implements specific training for new processes and equipment
 - Collaborates with managers and education team to train and develop site preceptors
 - Serves as internal training resource to employees, management and physicians
 - Conducts training sessions in various settings (classroom lecture, one to one, skills lab, computer lab, etc.)
 - Designs and develops training content that is appropriate for audience and delivery method
 - Participates on various project teams to advance company initiatives
 - Manages time efficiently to meet all job expectations
 - Serves as technical resource within education department for training software, electronic health record software and learning management system

- **Clinic Assistant** *May 2005-August 2007*
 - Collaborates with providers and staff to provide patients with a premiere experience

- Instructs patients on care plans and discharge instructions
- Performs phlebotomy and medication injections per provider's orders
- Processes and maintains integrity of all specimens according to established protocols
- Supportive to the team when in need of additional help
- Empathizes with patients experiencing health challenges
- Deals with conflict while remaining tactful and considerate with patients and staff

- Safety Committee Member

June 2005-present

- Works as part of committee to advocate for employee safety for all job roles
- Collaborates to develop annual committee goals
- Leads safe needle sub-committee to evaluate safe needle products on an annual basis in accordance with OSHA standards
- Serves on falls prevention sub-committee to decrease falls for patients and employees
- Serves as safety committee liaison to Quality Council

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EDUCATION

College of St. Catherine

St. Paul, MN

Bachelor of Arts in Biology

December 2002

816 Harrison Dr. Big Lake, MN 55309

612.290.9310

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President of the Senate

Part I: Position Sought

Agency Name: Board Of High Pressure Piping Systems
Position: Public Member

Part II: Applicant Information

Name: Aubrey Archer
Phone: (612) 290-9310
County: Sherburne
Mn House District: 30A
US House District: 6
Recommended by the Appointing Authority: False

Part III: Appending Documentation

Cover Letter and Resume

Type	File Type
Resume	application/vnd.openxmlformats-officedocument.wordprocessingml.document

Additional Documents (.doc, .docx, .pdf, .txt)

Type	File Name
No additional documents found.	

Veteran: No Answer

Part V: Signature

Signature: Aubrey Archer
Date: 10/19/2022 11:40:12 AM

EVO PDF Tools Demo

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MAR 6 2023

President of the Senate